

Health Data Sciences PhD Program

Application and Enrollment Roadmap

Additional
information for DAAD
grant applicants

1. Application window

(1st of February - 15th of March)

Applications for the PhD program must be submitted to the HDS PhD Board before the posted deadline and should include the documents from the **application checklist**.

Q The DAAD stipend selection process is directly embedded in the HDS PhD program application process. This means that you will need to submit all required HDS PhD program application documents to be considered for the competitive program AND provide the following two additional items upon application:

1. On the HDS Application Form, check the designated box to be considered for the DAAD GSSP scholarship.
2. Submit two completed **DAAD recommendation forms** from professors and/or lecturers from your previous (home) university.

2. Selection Interviews

Applicants will be notified via email regarding the timing of their interview. These interviews last approximately 25 minutes each, of which applicants will give a 15-minute presentation about their previous scientific education, accomplishments, and planned research project followed by a 10-minute discussion with HDS Board members.

3. Conditional acceptance

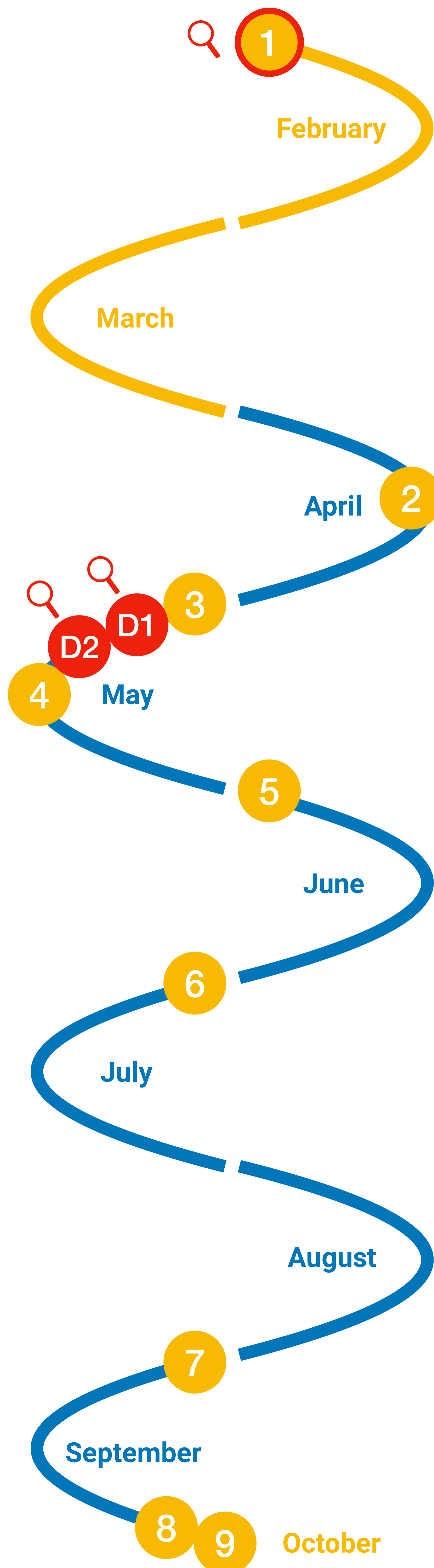
Conditional acceptance is granted to successful applications.

Q DAAD 1. Confirmation Nomination

Nominees and alternates receive a confirmation of nomination.

Q DAAD 2. Registration in the DAAD

Each nominee must formally register through the DAAD portal within four weeks of receiving notification about the nomination by submitting the **required documents**.



4. Full acceptance into the program

Accepted applicants receive full acceptance letters after fulfilling the acceptance conditions and after all proposed supervisors confirm that they agree to the terms of supervision.

5. Registration as a PhD student

Once you have been granted full acceptance into the PhD program. You may now proceed to register formally with the **Charité Office for Doctoral Studies (Promotionsbüro)** (Important: the relevant section to obtain the correct form is: "Registration for a PhD or MD/PhD degree **within** the scope of a doctoral programme / graduate school"). This is the final formal step required to become a PhD student in our structured program.

6. Matriculation as a PhD student

Once the Charité Promotion Office confirms your registration, you may **matriculate as a PhD student**. Matriculation is optional for Charité employees, whereas it is obligatory for those students who do not work at the Charité.

7. Data Science course offer

In early September, you will be provided with the information regarding specific Health Data Sciences course offerings in the upcoming semester.

8. Welcome meeting

To welcome you into the HDS program, a meeting will be scheduled with all the new students before the beginning of the semester. It includes an introduction to the program structure and the courses, followed by an informal gathering with the current HDS students, supervisors, and instructors

9. Beginning of the semester

The semester starts in October!

